**Application Form – Ladies Vice Captain**

*St Mellons Golf Club aims to be the best family friendly club in the region; it will be known for its welcome to members and visitors alike. Inclusive and forward-thinking, it will be recognized for its heritage and excellent facilities. This with a golf course that is immaculately presented and providing high-quality golf for all levels of player, with a dining****,*** *and social experience to match.*

1. **APPLICANT** (Please answer all questions.)

|  |  |
| --- | --- |
| Application for the position of: | **Ladies Vice Captain** |
| **Personal Details** | |
| Title: Mrs  Miss  Ms  Other  *If other please state:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Surname: | Forenames: |
| Address:  Postcode: | |
| Telephone Information:  Home:  Mobile:  Work: | Email Address: |
| Years membership @ SMGC (at time of AGM): | |
| Current membership category:  **7 day:**  **6 day:**  **Other:** | |
| Current Occupation / Status: | |

|  |  |
| --- | --- |
| The Ladies Vice Captain will serve one year on CC and during that period act as deputy to the Ladies Captain in all matters.  Thereafter, serve a further one year as the Ladies Captain will (if so elected):   * Maintain the integrity, standards, ethics and values of the club and of the game of golf; * Build positive relationships with club members, understanding their diverse needs and uniting their voices * Jointly Chair the CC meetings; * Provide guidance and general direction on members golf / participation; * Attend Monthly BoD meetings, as “guests”, in a non-voting capacity; * Assist the BoD in understanding the needs of all sections of the membership, through their representation on the CC which may impact the business of the club; * Resolve confidential or sensitive club and membership issues. This in conjunction with the GM, when / where appropriate; * Interview new members; * Attend Awards / Presentation ceremonies; * Undertake an ambassadorial role / duty for the club and its members at appropriate / necessary events and functions at the club or beyond.   Please note that this application form maybe distributed to members in order to facilitate an election (with personal information redacted). | |
|  | |
| I understand that this role is voluntary and no remuneration will be associated with this appointment. | |
| Signed: | …………………………………………………… |
| Date: | …………………………………………………… |

1. **PROPOSER** (Please answer all questions):

|  |  |
| --- | --- |
| **Name:** | |
| Please state the capacity in which you have known the applicant: | |
| How long have you known the applicant? | |
| Are you a current member of St Mellons Golf Club?  YES  NO | |
| Years membership @ SMGC (at time of AGM): | |
| Current membership category:  **7 day:**  **6 day:**  **Other:** | |
| Please state why you believe / feel that this person / applicant will positively contribute to the role of Ladies Vice Captain (and Ladies Captain Elect)? | |
| Signed: | …………………………………………………… |
| Date: | …………………………………………………… |

1. **SECONDER** (Please answer all questions)

|  |  |
| --- | --- |
| **Name:** | |
| Please state the capacity in which you have known the applicant (1) | |
| How long have you known the applicant? | |
| Are you a current member of St Mellons Golf Club?  YES  NO | |
| Years membership @ SMGC (at time of AGM): | |
| Current membership category:  **7 day:**  **6 day:**  **Other:** | |
| Please state why you believe / feel that this person / applicant will positively contribute to the role of Ladies Vice Captain (and Ladies Captain Elect)? | |
| Signed: | …………………………………………………… |
| Date: | …………………………………………………… |

**APPLICATION PROCESS**

**CLOSING DATE FOR APPLICATIONS**

**Members may submit their completed application forms between Tuesday 6th February 2024 & Tuesday 20th February 2024.**

Please note that **Completed applications** received after this date will not be processed.

Completed Application Forms can either be:

* + emailed (marked Private and Confidential) to:

**manager@stmellonsgolfclub.co.uk**

* + or posted to:

**General Manager**

**St Mellons Golf Club**

**St Mellons**

**Cardiff**

**CF3 2XS**

Posted Completed Application Forms should duly be marked the envelope **‘Private & Confidential’**